



## GOOD GREEN ACRES VENDOR REGISTRATION FORM

### ACCIDENT WAIVER, RELEASE OF LIABILITY AND INDEMNITY/HOLD HARMLESS AGREEMENT

*To apply and be considered for the event, the information on this agreement must be completed and submitted with the requested attachments to the event coordinator listed at the bottom of this page.*

#### 1. VENDOR CONTACT INFORMATION

NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

SOCIAL MEDIA: Check all that apply

Facebook Instagram TikTok

#### REQUESTED DOCUMENTS & FILES FROM VENDOR

- Signed Services Agreement
- Certificate of General Liability Insurance with Workman's Comp (the General Liability Certificate needs to name us as additionally insured & endorsed with the following wording: **Good Green Acres, LLP**)
- Commonwealth of Virginia Department of Health Food Establishment Permit (food & beverage vendors only)
- Logo in a jpeg or png file format (optional)
- Menu specific to our event

#### DESCRIPTION OF SERVICES/EVENT PROVIDED BY FOOD TRUCK VENDOR

SERVICE: \_\_\_\_\_

REQUESTED DATES: \_\_\_\_\_

AVAILABLE HOURS: \_\_\_\_\_



## GOOD GREEN ACRES VENDOR REGISTRATION FORM

### EVENT COORDINATOR (Good Green Acres Food Park STAFF)

NAME: \_Daniel Tinsley\_\_\_\_\_ EMAIL: \_comegrowwithus@goodgreenacres.com\_  
\_Alberta Tinsley\_\_\_\_\_ PHONE#: \_804.334.0553\_\_\_\_  
\_Surayyah Tinsley\_\_\_\_\_

### EVENT SPECIFIC QUESTIONS/CONCERNS FOR VENDORS

- ❖ Who will be on-site at the event?
- ❖ What is a day-of (before event/during event) contact cell phone number?
- ❖ Based on the event times, what time will you be arriving on-site to set up?
- ❖ Do you take Credit Cards?            Yes            No
- ❖ Your vending must be self-sufficient. We do have electrical available. We do not have potable water hookups available. Will you be bringing a generator? Yes    No
- ❖ Are there any other details or set-up instructions concerning the placement of your truck that we need to consider before your arrival? Please include it here or as an attachment.

### EVENT FEE FOR VENDORS

Vendor fees are \$15/hr (tax not included) electrical hook-up and wifi are provided. Upon receipt of this agreement an invoice will be generated. Payment must be remitted to Good Green Acres 48hrs before the event.

Cash, check or charge (Visa, Mastercard or Discover). Good Green Acres will charge a convenience fee for all credit card payments. The convenience fee is 2.55% of the purchase price, minimum \$2.00.

Receipt issued upon payment.

Fee is non-refundable if you are no-show.



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### AGREEMENT TERMS

This agreement, made this day between Good Green Acres, LLP, hereinafter called Event Coordinator, and \_\_\_\_\_, hereinafter called the Independent Contractor, for the determined service(s) outlined on the previous page.

Event Coordinator hereby retains the Independent Contractor and the Independent Contractor accepts such retention upon the terms and conditions herein contained.

The Vendor will work with the Event Coordinator. Independent Contractor fees are Non-Refundable and Non-Transferable. In case the event must be canceled for reasons out of the organizer's control (i.e. inclement weather such as tornadoes and hurricanes, the government imposed regulations, Act of God, venue-related issues, etc.), the event will be rescheduled and the new date will be announced to all registered vendors in the event. Refunds will not be accepted due to already inquired expenses on the organizer's behalf as advertising and promotion, permits and licenses, venue rental fees, etc. In case the organizer must cancel the event with no rescheduled date set, vendor fees will be refunded. All events are outdoors Rain or Shine events.

It is the Independent Contractor's responsibility to complete and submit the Application for A Department of Health Food Establishment Permit for Event Coordinator events to the Charles City County Health Department.

<https://www.vdh.virginia.gov/content/uploads/sites/84/2017/02/Application-for-Mobile-Unit-Food-Establishment-Permit.pdf>

In case of event cancellation due to inclement weather or other conditions, the Independent Contractor will be contacted by the Event Coordinator as soon as reasonably possible. If an alternative event date is a possibility, you will be given first consideration. If the event is canceled before the start of the event, no event fee will be charged or collected. If the Food Vendor fee was paid prior to the event, this fee will be refunded.

In the case of an emergency situation on the part of the Independent Contractor, the Independent Contractor will contact the Event Coordinator at the Event Coordinator phone number provided in this document as soon as reasonably possible.

Event Coordinator Staff will be present to direct Independent Contractors to their assigned area for set-up beginning one hour prior to the event start time. All Independent Contractors must be completely set up 15 minutes prior to the event start and remain set up and in place until the event's end time. To prevent accidents or injury, any Independent Contractor wishing to leave early MUST notify a park official. Independent Contractors will be allowed to proudly display company banners and signage to identify their business. Independent Contractors will be able to sell their merchandise and are responsible for reporting sales tax.

Usually set up starts 1 hours before the event start time and break down occurs within an hour after the event ends. More detailed information regarding each of our events, including the Independent Contractor Layout is emailed before the event date. For any questions, you can always contact our office at 804.334.0553 between normal business hours.



## GOOD GREEN ACRES VENDOR REGISTRATION FORM

Certificate of Insurance adding Event Coordinator, as an additional insured must carry a minimum \$1,000,000 of liability insurance for the duration of the event, is a requirement for all Independent Contractors participating in any of the events. If you only plan on one event, you can obtain temporary coverage for that event. While event premises are being occupied under this agreement, the organizer will provide no insurance for participating Independent Contractors in the events; any insurance must be placed and paid by the exhibitor. Independent Contractors agree to hereby indemnify and hold harmless the event planning company and its subsidiaries, affiliates, officers, directors, shareholders, agents and employees free, clear and harmless, from and against any and all losses, liabilities, costs, expenses (including amounts paid in settlements and reasonable attorney's fees), claims, penalties, judgments and damages, resulting from or arising out of, by reason of any act, omission or negligence of the client or its representative agents, employees or Independent Contractors in any way connected with or arising out of any accident, injury or damage-and these can include and be detailed-any breach of representation, injury to person or property, any activity conducted or action taken by the organizer, directly or indirectly, in conjunction with the agreement. If for any reason beyond its control, including but not limited to strike, labor dispute, accident, act of war, act of God, fire, flood or other emergency condition, the organizer is unable to perform its obligations under this agreement, such non-performance is excused and the organizer may terminate the agreement without further liability of any nature. In no event shall the organizer be liable for consequential damages of any nature for any reason whatsoever.

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The Independent Contractor and Event Coordinator agree that the Independent Contractor is not an employee of Event Coordinator and as such will receive no employment-related benefits nor will Event Coordinator be responsible for Social Security, Medicare, or any taxes concerning the payments made to the Contractor. To the fullest extent permitted by law, the Independent Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the Event Coordinator their elected and appointed officials, employees, agents and volunteers, and others working on behalf of the Event Coordinator, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Event Coordinator, their elected and appointed officials, employees, agents and volunteers, and others working on behalf of Event Coordinator, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this contract.

Signature of Vendor

Date

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Signature of Good Green Acres Representative

Date

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